



# Columbus School for Girls

Dear New CSG Financial Aid Applicants,

We look forward to working with you through the CSG financial aid application process for the 2019-20 school year. We recognize that a CSG education is a major investment, and we are committed to making our empowering educational experience accessible to talented girls from all economic backgrounds.

To apply for financial aid, you will need to fully document your family's financial circumstances using the online financial aid application provided by School and Student Services (SSS). CSG's Financial Aid Committee will use the analysis from SSS and information you provide to determine the amount that your family can afford to spend on tuition. The Committee strives to use our generous, but limited, financial aid budget to meet the demonstrated need of as many families as possible.

Our priority deadline for new financial aid applications is **February 4, 2019**. Both Step 1 and Step 2 below must be **complete** by the deadline. Applications and documents received after this date will be reviewed on a rolling basis as long as funds are available. Whenever possible, we will communicate financial aid decisions concurrently with admission decisions.

**Step 1:** Complete your Parents' Financial Statement (PFS) online <http://sssbynais.org/parents/>. CSG's school code is 2536.

**Step 2:** Upload the following required documents directly to your SSS record, or send by mail if you prefer.

***Do not send documents to CSG.***

- 2018 Federal Income Tax Return and ALL supporting schedules for individuals as well as corporations, small businesses and partnerships
- 2018 W-2s and/or 1099s
- Form 4506-T, signed but **not** dated
- If you own a business, provide one of the following to corroborate business income for 2018:
  - Small business income statement as of end of year 2018 and bank statements showing deposits to corroborate income statement for last 3 months of the year
  - Small business accounts receivable aging/ledger (if possible) as of end of year 2018
  - Small business end of year balance sheet with bank statements showing deposits to corroborate income for last 3 months of 2018

Instructions for uploading documents are available on the [SSS website](#). Please note: If you have not completed your 2018 tax return, you may upload your 2017 taxes by the deadline, and your 2018 taxes by April 15, 2019.

Please review the detailed [application instructions and tips from SSS](#) to help you complete the financial aid application. Additional information about CSG's financial aid program is available on our [website](#), and we encourage you to contact us with any questions. We look forward to working closely with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Chelsea Woods".

Chelsea Woods  
Director of Enrollment Management  
[cwoods@columbuschoolforgirls.org](mailto:cwoods@columbuschoolforgirls.org)