



Columbus School for Girls
Back-to-School Guide
2021-2022



Columbus School for Girls
— She *will* know her *power*. —



Table of Contents

3 Introduction

4 Important Dates

5 Health and Safety Procedures

7 Additional Information, Logistics, and Procedures

10 Questions? We are here for you!



Introduction

Leaning on our experience successfully navigating the last 18 months of the pandemic, CSG is in a great position to provide our excellent education with fewer restrictions than last year, while still ensuring a safe and engaging environment for our students.

As we prepare for our return to school, we have created this Back-to-School guide to help you understand the guidelines that will be in place this year.

Our hope, in light of the guidelines listed in this book, is that we can all see the great opportunities for learning, leading, and connecting that lie ahead. We will be creative with our programming, innovative with our teaching, and provide avenues for in-person connection whenever possible.

Prepare for Change

We must be ready to adapt and adjust to the health situation and risk projections in the greater community, and in particular, Franklin County. It is important to understand, accept, and prepare for the real possibility that in-person learning could change depending on the local situation.

Guiding Principles

All decisions have been made using the following guiding principles:

- Continuing to follow the health and safety recommendations and guidelines set by the Centers for Disease Control (CDC), the Ohio Department of Health, and Franklin County Public Health;
- Meeting the academic and social-emotional needs of each student;
- Meeting the planning and social-emotional needs of faculty and staff;
- Considering the needs of families; and
- Adhering to the [Core Values](#) that make our community special.



Mark Your Calendars: Gradual Restart Schedule & Details

To provide students, faculty, and staff the chance to gradually return to campus, we are modifying our beginning-of-the-year schedule. Faculty and staff will return for in-service week, August 9th. **The first full day of school will be Monday, August 23rd.**

AUGUST 9, 2021

Faculty & Staff Return

AUGUST 8-15, 2021

Back-to-School Socials

Sunday, August 8 - Goodale Park - Forms IX and XI - 12:00-2:00pm

Saturday, August 14 - CSG Courtyard - PYC 3/4 and 4/5 - 9:00-10:30 am,
PYC 5/6 - 11:00-12:30pm, Form VI - 1:00-2:30 pm,
Form VII - 3:00-4:30 pm, Form VIII - 5:00-6:30pm

Sunday, August 15 - CSG Courtyard - Form I - 11:00am,
Forms II and IV - 1:00pm, Forms III and V - 3:00pm

Sunday, August 15 - Goodale Park- Forms X and XII 12:00-2:00pm

AUGUST 18-20, 2021

Unicorns Return

PYC: August 18, 19, and 20th - Early dismissal at 12:20-12:30

Forms I, II, III, VI, IX, X: August 18
(Full day, regular uniform)

Forms IV, V, VII, VIII, XI, XII: August 19
(Full day, regular uniform)

All Students on campus: August 20 - Full day

AUGUST 23, 2021

First Official Day of School for All Divisions

School Pictures for LS, MS, US, and Faculty Staff
- Official Uniform for Students



Health and Safety Procedures

The health and safety of all Students and faculty/ staff on campus are our chief priority. The following will be in place whenever students, faculty, and staff are on campus:



MASKS

Masks will be mandatory for anyone who is indoors on our campus. Please reach out to the school nurse, Jennifer Price, if there are medical concerns about a student being able to wear a mask. **Masks will be optional for all students and community members while outdoors on our campus.**



HANDWASHING

Extra hand sanitizer stations are located throughout campus. Students will be directed to wash hands regularly and classrooms and surfaces will be sanitized frequently.



SOCIAL DISTANCING

A distance of 3 feet or more is encouraged whenever possible. Common areas, classrooms, bleachers, theaters, and our lunchroom will have seating arranged to facilitate this distance.



HEALTH SCREENINGS

We ask that all families, faculty, and staff monitor their health and not come to campus if they are sick.

All families, faculty, and staff will be asked to sign the Health and Safety Agreement, which can be found in FinalForms, where families sign all other school forms. Families should also update emergency contact information and have contingency plans in place so that an adult can be notified and respond quickly if a student is sent home or needs to be picked up during the day.



LUNCH & SNACKS

All students will be welcomed back to the dining room this year. Seating has been modified to accommodate 3' of distance between students. Prepackaged snacks will be available for all divisions each day.



Health and Safety Procedures



CAMPUS VISITORS

We are excited to welcome visitors back to campus this year by invitation or appointment. Anyone invited to visit campus must wear a mask while indoors. *PYC families will be welcomed inside Columbia House during pickup and dropoff and must wear a mask indoors.*



QUARANTINE

Fully vaccinated students and adults exposed to COVID-19 do NOT have to quarantine, and can continue attending in-person class and participating in sports and extracurricular activities, unless symptoms develop.

-Vaccine recipients are considered fully vaccinated two weeks after receiving the second dose of a two-dose vaccine (Moderna/Pfizer) or two weeks after receiving a single-dose vaccine (Johnson & Johnson)

Unvaccinated students and adults exposed to COVID-19 in schools may continue to attend in-person school IF the following conditions are met:

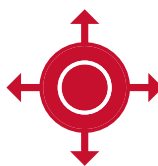
- The person with COVID-19 and any associated contacts were wearing face masks that covered their nose and mouth at all times.
- The exposure occurred within a classroom environment or while on required school transport.
- 3 feet minimum distancing has been kept.
- Person remains symptom free.

What is considered an exposure or a close contact and what does that mean?

-A close contact or an exposure is when a person has been exposed to a confirmed case of COVID-19 for 15 cumulative minutes or more while not wearing a mask, or having unprotected contact with infected person's body fluids and/or secretions (for example being coughed or sneezed on).

-If someone has been identified as a close contact, they must quarantine at home for 10 days, from the date of the last exposure.

-They may return to school after day 10, as long as they remain symptom free.



CONTACT TRACING

The school nurse will maintain open communication with the Franklin County Public Health (FCPH), notifying them of any CSG community member who has come in contact with an infected person. FCPH will complete the contact tracing process.



Additional information, logistics, and procedures

Arts

Theater productions and concerts will be in-person this year.

Athletics and Unicorn Sports

Middle School and Upper School athletic contests and practices will proceed under guidelines set by the Ohio High School Athletic Association. Health and safety procedures, including face coverings, physical distancing, and self-health screenings will be in place. Unicorn Sports will be available to students in forms III, IV, and V. Details for Unicorn Sports can be found [here](#).

What to Bring to School

Students are encouraged to bring their own water bottles to carry with them throughout the day. Water fountains will not be available. Students should also always have a mask and hand sanitizer in their backpacks. We ask that the hand sanitizers abide by our allergy policy (no shea butter or other nut-scented sanitizers).

Uniforms

Students will be asked to wear their uniform on campus, as stated by the [uniform policy](#). We will have spirit wear days and spirit weeks throughout the year. Spirit wear can be purchased through the [Unicorner Store](#).

P.E. Uniforms

P.E. uniforms will be required for all Middle School students. P.E. uniforms are available from the [Unicorner Store](#).

Emergency Notifications

CSG has an emergency notification system. A test of the system was done earlier this summer, and a second test will happen shortly after the start of the year. For now, families should do nothing different. We will communicate tests and make changes to your preferred contact as necessary.

All-School and Divisional Programs

We intend to hold as many programs in-person as possible. Details will be shared as we approach these events.



Additional information, logistics, and procedures

Early Drop-Off and After Hours

Early Drop-Off:

Early Drop-Off is available to students who ride a bus or whose family needs to drop them off before 8:00 am.

PYC: Columbia House Foyer, 7:30-8:00 am

Lower School: Innovation Lab, 7:30-8:00 am

Families in PYC and Lower School need to preregister for Early Drop Off and After Hours through [this survey](#).

After Hours:

After Hours Programming begins on Monday, August 23rd

PYC

Dining Room

3:15 -5:30 pm

Lower School

Innovation Lab in Lower School

3:30-5:30 pm

Middle School/Upper School

No charge or signup needed

Beaton Library

3:45-5:30 pm



Additional information, logistics, and procedures

Arrival & Dismissal Times	Program for Young Children	Lower School	Middle School	Upper School
Arrival Time	8:00-8:30am	8:00-8:20am	7:40-8:00am	7:40-8:00am
School Day	8:30am-3:00pm	8:20am-3:30pm	8:00am-3:35pm	8:00am-3:35pm

Illness during the School Day

Children who become ill on campus will be escorted by a teacher or the school nurse to a designated room until a parent/caregiver picks her up. CSG will follow Franklin County Health guidelines for communication with the greater community if necessary.

Student Absences & Late Arrivals

Details are listed in your child's division portal.

[Parent Portal](#).

Field and Class Trips

All field and class trips will be held as scheduled. Please reach out to your child's division director for details.



Administration



Jennifer Ciccarelli
Head of School

jciccarelli@
columbusschoolforgirls.org



Jamie Schiff
*Program for Young Children
Director*

jschiff@
columbusschoolforgirls.org



Betsy Gugle
Lower School Director

bgugle@
columbusschoolforgirls.org



Pam Hartshorne
Middle School Director

phartshorne@
columbusschoolforgirls.org



Kellen Graham
Upper School Director

kgraham@
columbusschoolforgirls.org



Leisan Smith
Chief Equity Officer

lsmith@
columbusschoolforgirls.org

Questions? We are here for you!

Should you have any questions or concerns about how we are serving your family, please reach out to any of us and we will work with you to find a resolution.



Julie Eikenberry
Chief Financial Officer

jeikenberry@
columbusschoolforgirls.org



Ben Simon
*Interim Director of
Marketing &
Communications*

bsimon@
columbusschoolforgirls.org



Chelsea Woods
*Director of Enrollment
Management*

cwoods@
columbusschoolforgirls.org



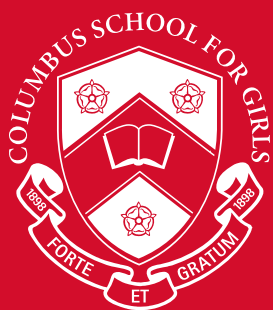
Amy Borntrager
Chief Development Officer

aborntrager@
columbusschoolforgirls.org



Megan Henry
Director of Athletics

mhenry@
columbusschoolforgirls.org



Columbus School for Girls
65 S. Drexel Ave.
Columbus, Ohio 43209
614-252-0781
www.columbusschoolforgirls.org
[@colsschforgirls](https://twitter.com/colsschforgirls)